



oneTOGETHER Small Steps Award 2019 Entry Form

Celebrating best practice to help reduce the risk of surgical site infection.

Showcase your achievements

Educate and inspire

Share best practice

Small actions make a difference

Enter by
1 September
2019



oneTOGETHER
the power of small actions



ONE TOGETHER
SMALL STEPS AWARD 2019
WINNER NAME



About OneTogether

OneTogether is a partnership between leading professional organisations, who have a shared interest in reducing the risk of surgical site infection (SSI).

The founding partners are:

- The Association for Perioperative Practice (AfPP)
- Infection Prevention Society (IPS)
- College of Operating Department Practitioners (CODP)
- Royal College of Nursing (RCN)
- 3M Company

The partnership aims to promote and support the adoption of best practice to reduce the risk of SSI, through the development of freely available tools and resources.

OneTogether Small Steps Award

Surgical Site Infection accounts for more than 15% of all healthcare associated infections, and affects at least 5% of patients who have surgery.

Many clinical staff strive to improve practice to help reduce the risk of patients acquiring a SSI. Often some of the most powerful improvements are a result of small actions, as well as the larger quality improvement projects. The OneTogether Small Steps Award have been designed to recognise, celebrate and share best practice in reducing the risk of SSI.

The Small Steps Award celebrates the achievements of an individual or teams that have made small changes in practice to improve surgical care and reduce the risk of SSI.

So if you have undertaken steps to improve the care of patients undergoing surgery, we invite you to enter the OneTogether Small Steps Award today. Whether your actions are big or small, whether you've initiated improvements on your own or involved a wider team, we believe all improvements are worthwhile.

Hints and tips

- Please complete the entry form in full. Entries that do not complete the attached form will be disqualified.
- Use the scoring criteria guidance to help answer each of the set questions.
- The judging panel are most interested in your actions and how they impacted overall outcomes.
- If you have access to any data or metrics which supports the reduction in SSI, please use this in your entry.

2018 Award Winners



Helen Richards

Matron & Surgical Site Infection Surveillance Team

St Richards Hospital



Leynie Lugtu

Senior Theatre Sister – Trauma & Orthopaedic

**Ashford & St Peter's Hospital
NHS Foundation Trust**



Kelly Baptiste

Infection Prevention Nurse

**Northampton General Hospital
NHS Trust**

Visit the OneTogether website for further information on the winning entries:

www.onetogether.org.uk

OneTogether Small Steps Award scoring criteria

OneTogether is inviting health care professionals to enter its annual Small Steps Award. The Small Steps Award has been designed to recognise, celebrate and share best practice in reducing the risk of surgical site infections (SSIs).

Dawn Stott, Chief Executive for AfPP and OneTogether representative remarked, "the entry process for the OneTogether Small Steps award is very simple and provides a great opportunity for individuals and teams to showcase their achievements. I would encourage anyone who has helped to improve surgical care and reduce the risk of surgical site infections to enter; whether these actions are big or small."

The team at OneTogether is especially encouraging entries from individuals who have made small changes to improve the care of patients undergoing surgery. Tracey Radcliffe, the RCN representative for OneTogether and President of BARNA added, "Many clinicians who make a big difference to improving surgical patient care go widely unnoticed. We want to hear from these people, and share their success stories with our community."

The Small Steps Award recognises an individual or teams that have made small changes in practice to improve surgical care and reduce the risk of SSI.

To enter, applicants should visit the OneTogether website at www.onetogether.org.uk and complete the entry form. The closing date for entries is 1 September 2019.

OneTogether is a collaboration between the Association for Perioperative Practice (AfPP), Infection Prevention Society (IPS), College of Operating Department Practitioners (CODP), Royal College of Nursing (RCN) and 3M Company. Each of the organisations involved has an interest in reducing the risk of surgical site infections (SSI). OneTogether developed a range of resources to facilitate health care professionals to improve surgical patient care. www.onetogether.org.uk



OneTogether Small Steps Award scoring criteria

Each question is scored individually and given a rating between satisfactory, good and excellent ratings. Guidelines are provided below to describe characteristics of a programme that would fall at low, mid, and high ratings on the scale. A total of 500 points are available, and the point allocation for each question is indicated in the scoring table below.

SCORING CRITERIA			
Section	Satisfactory	Good	Excellent
<p>1 Why did you select this area of practice for improvement and what were your aims and objectives? Describe the objectives to this improvement work. (100 points)</p>	<p>Provided a limited explanation of the selected area of practice for improvement within the department/organisation and how this related to the improvement of patient care and the reduction of SSIs.</p>	<p>Provided a moderate explanation of the selected area of practice for improvement within the department/organisation and how this related to the improvement of patient care and the reduction of SSIs.</p>	<p>Provided an exceptional explanation of the selected area of practice for improvement within the department/organisation and how this related to the improvement of patient care and the reduction of SSIs.</p>
<p>2 What actions did you undertake to meet your improvement goals? Did you use any standardised tools or improvement methodologies (e.g. process mapping, PDSAs, OneTogether) How did you prioritise activities? How did you approach implementation? How did you address any critical issues/challenges that you faced? How did you engage relevant stakeholders? (250 points)</p>	<p>Presented limited information demonstrating implementation of actions for improvement that linked objectives and priorities, and addressed critical issues/challenges.</p>	<p>Presented moderate information demonstrating implementation of actions for improvement that linked objectives and priorities, and addressed critical issues/challenges.</p>	<p>Presented exceptional information demonstrating implementation of actions for improvement that linked objectives and priorities, and addressed critical issues/challenges.</p>
<p>3 What were your outcomes? What were the overall results of the project? What did you achieve? What were your overall results in comparison with your objectives? How will you sustain improvements? (150 points)</p>	<p>Presented limited evidence that the programme produced the desired, measurable outcomes and that they contributed to an improvement of surgical care and the reduction of SSIs</p>	<p>Presented moderate evidence that the programme produced the desired, measurable outcomes and that they contributed to an improvement of surgical care and the reduction of SSIs.</p>	<p>Presented exceptional evidence that the programme produced the desired, measurable outcomes and that they contributed to an improvement of surgical care and the reduction of SSIs.</p>

Terms and conditions

- 1 Entry is open to healthcare practitioners in the United Kingdom & Ireland. All entries must be submitted in English.
- 2 The entrant/entrant's team must have worked on the activity that is featured in the entry.
- 3 The deadline for entries is 1 September 2019. All entrants will be notified on the outcome of their application by 4 October 2019.
- 4 The Awards are judged by the representatives from each of the OneTogether partner associations. A list of representatives can be found at **www.onetogether.org.uk/about/meet-the-board**
- 5 Any entries received which do not complete the entry form in full, will be disqualified.
- 6 No feedback will be given on individual entries. In all matters, the decision of the judges shall be final.
- 7 Winners will be notified by 25 September 2019.
- 8 Winning entrants will be awarded at the OneTogether Expert Conference 2019 on 7 November 2019.
- 9 The winning entrant's details will be engraved on the OneTogether Award trophy. All significant contributors will receive a framed certificate.
- 10 All entries may be added to the OneTogether website to help raise awareness of best practice examples across the health care community. Entries may be subject to editing. Entrants can request that their hospital and contact information is not published by selecting this option on the entry form.
- 11 By entering the OneTogether Small Steps Award, entrants agree to be bound by the terms and conditions of entry.



Entrant's Information – Small Steps Award

First name	Last name
Job title	Specialty
Hospital name	Hospital address
City	Postcode
Email	Phone

Team information

You may name up to 5 team members who significantly contributed to the activity detailed in your entry.

Full name	Job title
Full name	Job title
Full name	Job title
Full name	Job title
Full name	Job title



Abstract

Please provide a short summary of your activity, including a description of the situation, objectives and results. (max 250 words).

1 Why did you select this area of practice for improvement and what were the aims and objectives?

Describe the background to this improvement, overall objectives and quantifiable targets of your activity. Did your activities support an overall organisational strategy and goal. (Max. 200 words)

2 What actions did you undertake to meet your improvement goals?

Did you use any standardised tools or improvement methodologies (e.g. process mapping, PDSAs, OneTogether Assessment)? How did you prioritise activities? How did you approach implementation? How did you address any critical issues/challenges that you faced? How did you engage relevant stakeholders? (Max. 300 words)

3 What were your outcomes?

What were the overall results of the project? What did you achieve? What were your overall results in comparison with your objectives? How will you sustain improvements? (Max. 150 words)